



SIAS INTERNATIONAL SCHOOL

CARING
懂得关爱

PRINCIPLED
坚持原则

RISK-TAKERS
勇于尝试

BALANCED
全面发展

Phone (0371) 88908999 | 19137129398

Web: www.siasinternationalschool.org

Intersection of Chaoyang Road and 4th Longteng St., Zhengdong New District, Henan province, China 450000

Lower Primary Homeroom Teacher Job Description

Department: Instructional Department

Term of Employment: 2 years

Band: Teacher

Reporting Accountability: Primary Principal

Scope of Responsibility:

The Lower Primary Homeroom Teacher is responsible for delivering an engaging, inquiry-based curriculum that aligns with the philosophy and objectives of the International Baccalaureate Primary Years Programme (PYP). The teacher will guide students through transdisciplinary units, fostering critical thinking, creativity, and collaboration. The Lower Primary Homeroom Teacher creates a nurturing classroom environment that supports the holistic development of students, both academically and socially.

Major Duties and Responsibilities:

1. Instructional Delivery:

- Foster inquiry-based learning by encouraging lower primary students to ask questions, explore, and reflect on their learning.
- Differentiate instruction to meet the diverse needs of all students, providing appropriate support for students with varying abilities and learning styles.
- ~~Integrate ICT tools to enhance learning experiences and engage students in the use of technology.~~

2. Curriculum Development:

- Collaborate with colleagues to design and implement units of inquiry that align with the PYP framework and meet grade-level standards.
- Ensure units incorporate essential concepts and skills while being transdisciplinary.
- Continuously update curriculum resources to reflect current trends, best practices, and diverse cultural perspectives.

3. Assessment & Feedback:

- Use formative and summative assessments to monitor student progress, aligning with ~~PYP assessment~~ the academic standards.
- Provide timely, constructive feedback that encourages student growth and self-reflection.
- Maintain accurate records of student achievement and communicate progress to parents and the school leadership team.

4. Professional Development:

- Participate in ongoing professional development, including PYP training workshops and team collaboration sessions.
- Stay updated on educational research, curriculum innovations, and best practices in early childhood and primary education.



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- Collaborate with colleagues within the PYP team and across the school to share strategies and improve instructional practices.

5. Student Support and Mentorship:

- Create a positive, supportive, inclusive classroom environment that encourages mutual respect and student well-being.
- Develop strong relationships with students, acting as a mentor and helping them navigate social and academic challenges.
- Promote student agency by encouraging independent thinking, problem-solving, and self-management skills.

6. Collaboration and Community Engagement:

- Work closely with the PYP Coordinator and other grade-level teachers to ensure alignment with the PYP curriculum and a consistent student learning experience.
- Communicate regularly with parents, providing updates on their child's progress and offering strategies to support learning at home.
- Participate in school-wide events and activities, such as parent-teacher conferences, student exhibitions, and school celebrations.

7. Other Duties:

- Perform other campus duties not explicitly outlined in this document, such as assisting with school ceremonies, as assigned by the Principal, Deputy Head of School, or Head of School.

Qualifications Required:

- Bachelor's degree in Education, Early Childhood Education, or a related field (Master's degree preferred).
- PYP teaching certification or experience in an IB school is strongly preferred.
- Demonstrated experience teaching in a primary school with a strong understanding of inquiry-based learning.
- Excellent verbal and written communication skills in English.
- Passion for fostering young learners' holistic development in an international or multicultural setting.
- Preferred Qualifications:
 - PYP Category 1 or 2 training.
 - Experience teaching in an international or multicultural environment.
 - Familiarity with the IB philosophy and approach to education.

Sias IS is committed to protecting all children and young people from harm. Upholding and aligning with Sias IS's core values and mission statement are non-negotiable.